

OGC REVIEW COMPLETED

File Quarters album

The attached paper was approved by
25X1A9A [] on 23 July 1954. I have discussed
the subject involved with Mr. Houston on
several occasions and had his blessing to
initial the document in behalf of this office.
This solution for the retroactivity question
was chosen in lieu of a formal amendment
in order not to stir up a host of hitherto
silent claimants. It arose directly as a
result of the quarters situation in []
Several cables pertaining to this are to be
found in this file.

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23 July 1954

MEMORANDUM FOR: DD/P - ADMIN

VIA : Office of General Counsel

FROM : [] - ADMIN 25X1A8A

SUBJECT : []

1. It is requested that a quasi-legal-administrative determination be made as to a limiting date for honoring retroactive employee claims submitted under [] for reimbursement of quarters cost differences arising out of conversion of "personal quarters" to "organization quarters". Such conversions require a determination by the senior CIA station official of the adequacy of the quarters provided and the reasonableness of the cost thereof as related to the grade of the employee and the local housing situation. The problem as to retroactivity arises out of the fact that the regulation while effective 1 January 1953 and dated 3 March 1953, was not received at the various field stations until late March or April in most cases and implementation requests from employees for quarters conversion were not submitted in certain cases until months later.

2. It is recommended by this Division that:

- a) the limiting date for honoring employee's retroactive claims be 6 months from receipt of [] at the particular field station;
- b) the employee must be currently occupying the quarters involved in a claim for retroactive reimbursement and
- c) any claim not received within the 6 month period noted in a) above be handled on an individual basis.

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[] - ADMIN

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